**ASCC Social and Behavioral Sciences Panel**

Approved Minutes

Thursday, March 23rd, 2023 2:30AM – 4:00PM

Carmen Zoom

**Attendees:**  Dwyer, Hooker, Nathanson, Piperata, Roup, Steele

Agenda

1. Approval of 2-27-23 minutes
	1. Hooker, Piperata; unanimously approved.
2. Speech and Hearing Science 3340 (existing course requesting 100% DL)
	1. **Contingency:**  The Panel asks that the department clarify the number of exams that will be given, as the syllabus has conflicting information that could be confusing for students. For example, pg. 2 of the syllabus says that “weekly lecture content will be supplemented with discussion board interactions, weekly quizzes, two group projects, and a final exam.” However, pg. 7 refers to “exams” and pg. 8 mentions a midterm and a final exam. This is further confused by the fact that the “Grades” table on pg. 5 of the syllabus simply says “exam” rather than “Final Exam” or “Midterm and Final Exams”.
	2. **Contingency:** The Panel requests that the department amend the online syllabus to provide more details about the types of posts and degree of peer interaction that students can expect in the discussion board assignments (syllabus pg. 5 under “Description of the discussion board posts”). They ask that the online syllabus provide a similar level of detail to that provided on pg. 2 of the in-person syllabus.
	3. **Contingency:** The Panel asks that the department include on the course schedule (syllabus pg. 10-11) information about when during the week readings and quizzes must be completed. While they note that the description of the quizzes outlines that they must be completed during a 12-hour window, there is no indication of when this window will be during a given week/module.
	4. *Recommendation:* The Panel recommends that the department include more information in the description of the group presentation about how groups will be formed for that assignment (syllabus pg. 6). While the Panel did note that groups will be pre-assigned for the group project, it was unclear whether this would also be done for the group presentation and/or if student groups will be the same for both assignments.
	5. *Recommendation:* The Panel recommends that the department specify that students should use Carmen to collaborate on group work (rather than outside software/communication applications) to minimize the risk of academic misconduct.
	6. Comment*:* The Panel offers two friendly observations regarding clarity that the department may wish to correct before the syllabus is distributed to students:
		1. On pg. 1 of the syllabus, the class meeting schedule notes that the class meets from 12:30-1:50 PM, while pg. 3 says students must be logged into Carmen from 12:45-2:05.
		2. There is an extra iteration of the words “course management” on pg. 1 of the syllabus (one erroneously appears at the end of the “Course Description” section).
	7. Hooker, Nathanson; unanimously approved with **three contingencies,** *two recommendations,* and one comment.
3. Speech and Hearing Science 4440 (existing course requesting 100% DL)
	1. *Recommendation:* The Panel recommends that the department provide more information in the description of the discussion posts (syllabus pg. 5-6) about whether these are being used as a forum for peer interaction and community building, as the “discussions” section of Carmen is used in a wide variety of ways in different courses. The Panel notes that the Distance Approval Cover Sheet mentions the weekly discussion board posts under “Community Building”, but there is no mention in the syllabus of students interacting with one another via this assignment.
	2. *Recommendation***:** The Panel recommends that the department clarify whether logging into the Tuesday synchronous sessions is required, or whether it is simply required that students *either*  log in to participate synchronously *or* watch the recording of the synchronous session at a later time. For example, on pg. 1-2 of the syllabus, under “Course management”, it says that attendance at the live Zoom session is optional, but on pg. 3, under “How this Online course works” it says “There will be a mix of asynchronous recorded lectures and synchronous sessions when you must be logged in to Carmen at a scheduled time (Tuesdays 1:00-2:00 PM).”
	3. Hooker, Dwyer; unanimously approved with *2 recommendations.*
4. Sociology 7770 (new course)
	1. **Contingency:** The Panel asks that the department include in the syllabus the full Academic Misconduct statement mandated by the Arts and Sciences Curriculum Committee. The statement is available in an easy-to-copy/paste format here: <https://asccas.osu.edu/curriculum/syllabus-elements>.
	2. **Contingency:** The Panel asks that the department include in the syllabus the full Disability Services statement mandated by the Arts and Sciences Curriculum Committee. The statement is available in an easy-to-copy/paste format here: <https://asccas.osu.edu/curriculum/syllabus-elements>.
	3. *Recommendation:* The Panel recommends that the department provide a more detailed description of the instructor’s expectations of students surrounding in-class participation (syllabus pg. 3), given that participation makes up such a large portion of students’ grades.
	4. Piperata, Hooker; unanimously approved with **two contingencies** and *one recommendation.*
5. First-year Seminar-- Tammy E. Parece (return) (spatial thinker)
	1. *Recommendation:* The Panel recommends that the department use the most up-to-date version of the Student Life Disabilities Services statement (syllabus pg. 3 under “Disability Services”). An up-to-date statement can be found here: <https://asccas.osu.edu/curriculum/syllabus-elements>.
	2. Hooker, Dwyer; unanimously approved with *one recommendation.*